

Berne Public Library Trustees meeting of August 8, 2019

Present: JoAnne Brady, Missy Worden, Marion Burghart, Ted Borys, Becky Waldenmaier, Emilie Wright, Chuck Batcher

Absent: Lisa Raymond

Also present: none

Call to order at 6:40

Secretary's report- July 11, 2019 minutes.

Motion made by Ted to accept the secretary's report with minor amendments, Chuck was the second. Motion carried with Emilie and Marion abstaining.

Treasurer's report-

LLSA funding has been received (90%)

Salary line is slightly over budget (\$159.65)

Still no action on roof, so money is still in that budget line.

Motion to accept the treasurer's report was made by Becky and Marion was the second. Motion carried.

Payment of bills- (see attached schedule)

Spectrum bill is now up \$10 and will be from now on.

\$100 was paid for cartoon program.

Credit card bill was not yet received, but the amount is available, so can be approved for payment when bill comes in.

Additional bill to be added is for Midwest Tape for \$118.07 for DVDs.

Motion by Marion to pay the bills, Becky was the second. Motion carried.

Committee reports-

Personnel-(Becky, Missy and Chuck) no updates

Finance- (Ted, Marion, Emilie and Kathy(advisory) Quarterly audit be after meeting. The budget will be due soon and needs to be created.

Policies- (Lisa and JoAnne) JoAnne presented a suggested template for new and revised policies. JoAnne and Becky are going to work on Travel and Conference and Marion and Emilie will do a Computer Use Policy for Patrons (which may be rolled into existing Internet Policy)

Strategic Plan- (JoAnne, Missy, Becky and Kathy) Still working on survey.

Aesthetics- Working on getting a new copier cabinet.

Old Business-

Building and maintenance-there has been no response from the Town Supervisor about the email requesting status updates, so JoAnne is planning to bring up concerns at a town board meeting.

Friends report-

Music in the Park has been very successful this summer. There will be a lasagna supper this fall.

New Business-

None

Manager's report- see attached written report

Heldercon will be held on September 21st and they are looking for volunteers.

Motion to adjourn was made by Ted, Emilie was the second. Motion carried.

Meeting adjourned at 7:30

Respectfully submitted,

Marion Burghart

Secretary