

Berne Public Library Trusts meeting of July 11, 2019

Present: JoAnne Brady, Chuck Batchner, Ted Borys, Lisa Raymond, and myself Becky Waldenmaier

Absent: Marion Burghart, Emilie Wright

Also present: Kathy Stempel, Sean Lyons was not able to attend

Call to order at 6:37pm

Additions to the agenda: No new added. JoAnne will continue as president to provide agenda. She noted in the trustees manual that the library director usually provides the agenda.

Secretary's report-June 13, 2019 minutes.

Motion made by Lisa to accept the secretary's report, Ted was second. Motion carried.

Treasurer's report-

Ted reviewed the report. He moved the Moonwalk program to adult events, the amount of \$211.25.

The payroll is over by \$252.04. Kathy felt that it would be back in line

Ted explained how the salary line works.

JoAnne had questions on the costs of the printer and copies. Ted will review the costs with payment of bills.

Motion made by Missy to accept the treasurer's report, Chuck seconded. Motion carried.

Payment of bills-(see attached)

Ted reviewed the bills. He reviewed the specifics of the copies that were made. Kathy explained the use of the copies. We all felt that a lot of programs were promoted.

Motion by Lisa to pay the bills, Becky was the second. Motion carried.

Committee reports-

Personnel-(Becky, Missy and Chuck) No need to meet at this time.

Finance-(Ted, Marion, Emilie and Kathy(advisory)) Will meet next month.

Policies-(Lisa and JoAnne) JoAnne provided a list of suggested policies from a recommended from the trustees manual. A list will be provided in this report. We have discussed some of the policies. We are going to contact Tim Burke for some input on some of the policies. We discussed the possibility of adding new policies or amending some of the policies.

Strategic Plan-(JoAnne, Missy, Becky and Kathy) Will meet once more before presenting plan. We discussed having the survey ready for the next Music in the Park.

Aesthetics-(Lisa, JoAnne and Emilie) The next project at hand is improving the desk area.

JoAnne is looking into a table for the copier and cash register.

Old Business-

Storage shed- no new updates.

Building report- The water supply is being worked on.

Construction Grant- roof pending, no new information from Sean at this time.

2020 Census removed

Budget line for Marketing- pending

Wi Fi no new update.

Parking lot, still needs to be sealed.

Friends Report- no meeting this month. JoAnne asked for donations for Music in the Park

New Business-

Research for new cabinet for printer, cash register and paper storage.

Library Manager Report- Kathy

She ordered a tablecloth with the libraries logo.

She is looking into the postage for the upcoming newsletter.

The BKW summer school program is coming once a week.

She went over the outreach program that she attended.

The My Card program is now universal, except for Colonie.

Carrie will be taking her Civil Service clerk test.

She would like to go to MiSi for the summer reading program finale.

The mobile planetarium is coming on August 8 from 7 until 9:45pm.

The location will be determined.

Adjournment- 8:05pm

Next Meeting August 8, 2019 at 6:30pm

Respectively submitted,

Becky Waldenmaier