

June 14, 2018

Berne Public Library Board of Trustees minutes of the Meeting

Present: Marion Burghart, Lisa Raymond, Ted Borys, JoAnne Brady, Missy Worden, Chuck Batcher, Emilie Wright, and myself, Becky Waldenmaier.

Also in attendance: Kathy Stemple, library manager, and Sean Lyons, library liaison.

Meeting called to order at 6:30pm

Marion asked if there were any additions to the agenda. No additions were added.

Treasurer's Report* submitted by Ted Borys

Ted reviewed the report. JoAnne inquired about the amount of the postage bill, which included the post office box at \$144.00. It was clarified that the amount of \$34,976 was the yearly salary line. Kathy clarified questions about the pay periods running into the New Year. JoAnne then motioned to accept the treasurer's report, seconded by Missy. Motion carried.

Secretary's Report: submitted by Becky Waldenmaier

The board reviewed the report. Lisa clarified information on the circulation policy. There was no further question. Lisa motioned to accept the report and it was seconded by Ted. Motion approved.

Payment of Bills:

Ted let us know that we received a \$50.00 refund from NYLA. Kathy questioned if she needed her own account? Marion thought she did not.

The Time Warner payment was paid at \$134.97. There is a problem with the timing of the payment; Ted will contact Spectrum to extend the payment date.

Ted explained the reason SEFCU can not issue credit card. He will pursue a new credit card through Citizen's Bank. He reviewed the rest of the bills. A motion was made by Lisa to pay the bills, seconded by Lisa, motion approved.

Committee Reports:

Personnel Committee, no meeting

Finance and Budget will meet in July for budget. Audit in July.

Policy Committee, JoAnne reviewed what we are working on.

Aesthetics, no meeting

Exhibits and display, 1st reading tonight

Marion read through the policy, after which suggestions and adjustments were made.

Lisa will add tablet amendment to the Circulation Policy and it will be reviewed at the July meeting. The age of use of devices and STEM kits was determined to be 18.

Rules of Public Behavior will be scheduled by Lisa and Emilie and Kathy.

Bulletin Board Policy, JoAnne moved to accept the Bulletin Board Policy, it was seconded by Emilie. Motion Approved.

Customer Service Policy, No question or comments were made. Missy motioned to adopt the policy. Chuck seconded the motion. Motion approved.

Friends and Foundations, the policy was reviewed by the board members.

Lisa moved to approve. Ted seconded the motion. Motion carried.