

**Berne Public Library**  
Trustees' Agenda for January 11, 2018

Call to Order Organizational Meeting - \_\_\_\_\_

- Vote in New Officers, slate as follows: Marion Burghart – Pres; Lisa Raymond – V.P.; Becky Waldenmaier – Secretary; and Ted Borys – Treasurer

Ajourn Organizational Meeting - \_\_\_\_\_

Call to order December Meeting - \_\_\_\_\_

- Adoption of the Agenda (any additions should be requested at this time)
- Welcome new Trustees Emilie Wright and Chuck Batcher
- Welcome Sean Lyons
- Secretary's Report for December 11, 2017
- Treasurer's Report for January 11, 2018

Payment of Bills

Committee Reports:

- Standing Committee Reports:
  - Personnel Committee (Becky, Missy & JoAnne). Library Manager recruitment
  - Finance & Budget Committee (Ted, Marion & Judy)
  - Policy Committee (Lisa)
- Strategic Plan 2016-2019 Committee reports:
  - Floor Plan Committee – Brett to build and finish new shelving (Pres. needs to appoint new committee at Jan or Feb meeting)
- Policy and Guideline Committees
  - Pres. To appoint as needed

Old Business:

- Building Report
  - Community room heating problem – space heater purchased
  - Porch light needs new timer – Rick Fortuin
  - New closer on wooden doors entering the library from foyer (door either slams shut or won't close completely depending on the weather - noise distraction or energy loss), status 12/14/17 to be purchased.
  - Light for book return is installed but needs adjustment, 11/18/17 included in email to Kevin asking him to contact Haythem on this
  - Remove flies from lights in library (need lift)
  - Roof replacement - in fall applying for grant
  - Fluorescent lights and covers in foyer and porch need to be replaced by Rick Fortuin
  - Ballast replaced for light in library (need more light in children's section)
- Back left window replacement is done
- Friends Report: January - Photo Contest, March 24/25 – Book Sale, April Bowls for Books
- Yearly schedule

New Business

- Write/review 2018 agreement between Town & Library
- Change names for Bank account (resolution)
- Appointment of New Committees – do as needed January/February
- Set date with Judy and committee to meet about evaluation
- Renew LTA membership
- Review UHLS extension agreement – signed and mailed

Youth Services report – Kathy

Library Manager Report – Judy

Adjournment - \_\_\_\_\_

Next meeting: February 8, 2018