

Berne Public Library
Trustees' Agenda for September 14, 2017

Call to Order – _____

- Adoption of the Agenda (any additions should be requested at this time)
- Secretary's Report for August 10, 2017
- Treasurer's Report for September 14, 2017

Payment of Bills

Committee Reports:

- Standing Committee Reports:
 - Personnel Committee (Becky, Missy & JoAnne).
 - Finance & Budget Committee (Ted, Marion, Janet & Judy)
 - Policy Committee (Lisa & Ellen)
- Strategic Plan 2016-2019 Committee reports:
 - Floor Plan Committee (Lisa, JoAnne & Judy)
 - Policy and Guideline Committees
 - Confidentiality Policy: (Ted) was sent to town lawyer for review.
 - Library Services for People with Disabilities: (Missy & Becky) Final approval
 - Policy for Children and Dependents: (Ellen & Missy) Draft

Old Business:

- Building Report
 - Light for book return is installed but needs adjustment
 - Hang pictures in bathroom
 - New closer on wooden doors entering the library from foyer (door either slams shut or won't close completely depending on the weather - noise distraction or energy loss)
 - Community room heating problem - place diverter in duct to increase flow to community room vents (so cold that we waste energy by upping the thermostat in the main library which still doesn't solve the problem. Please address before the fall.)
 - New ballast and fly removal – wait to see if grant is awarded.
 - Roof coating and snow guards – wait to see if grant is awarded
 - Porch light needs new timer
 - Floors need buffing
 - Replacement of porch and foyer fluorescent lights with LED enclosed fixtures
 - Shifting of foyer bulletin board from horizontal to vertical (more space to post community events)

- Friends Report
- Yearly schedule
- Trustee openings (Ellen and Marion up for re-election, accept Janet Adam's resignation)

New Business

- Approval of Construction Grant

Youth Services report – Kathy

Library Manager Report – Judy

Adjournment - _____

Next meeting: October 12, 2017