

Minutes of the March 9, 2017 meeting of the Berne Public Library Board of Trustees

Present: Lisa Raymond, Marion Burghart, Missy Worden, Ellen Doolin, and Becky Waldenmaier.

Also attending: Joe Golden, Town Board liaison, Judy Petrosillo, library manager, and Kathy Stempel, Youth Services.

Absent: JoAnne Brady, Ted Borys, Janet Adams

Meeting called to order at 6:35pm

Secretary's Report*

The report was reviewed by the board. Missy had a question regarding the weather stripping, when it would be done. Judy discussed that it would be done in the fall, and explained the reasons behind that. Motion to accept the minutes from Marion, second by Ellen, motion was passed.

Treasurer's Report*

Marion reviewed the Income and Expense Report; she mentioned that we had not received the money from the Town of Knox. Judy will be at the next town board meeting to present the annual report and will look into it. Marion also reviewed the reconciliation. A motion was made by Missy to accept the report and second by Ellen, motion passed.

Vouchers: Marion reviewed current vouchers, Ellen motion to pay the current bills, second by Becky, motioned passed.

Building Update:

Judy informed the board that the light for the book drop will be picked up at Wolberg's. The light will be installed by Haytham.

There was a discussion on the current roof and a problem with falling snow blocking the driveway. Joe shared some input on the type of roof that is current and some ideas on solving the problem. Judy mentioned that if a new roof was in order that it could be written into a grant proposal. Further information will be obtained including an evaluation of the condition of the roof from a local roofing company.

Friends Meeting:

- The photography reception was held, about 21 people attended.
- Next event Book, Jewelry, game and sign sale on March 25.
- Upcoming Bowls for Books luncheon on April 29.
- The bands have been scheduled for Music in the Park
- Annual Friends Meeting will be held on April 3.

Standing Committee Reports:

- Policy Committee did not meet per Ellen.
- Finance Committee, Ted revised the credit card policy as discussed at the February meeting. Ellen motioned to accept the Credit Card Policy, second by Missy, motion passed. Included was the Library manager acknowledgement.
- Strategic Plan committee: The shelves have been finished. Judy thanked Missy and her husband for the use of their workshop. The existing shelves will be sold for surplus. This was determined by the board after a discussion including Joe's input about the unit. They were originally a Boy Scout project. A motion was passed after being initiated by Marion and seconded by Ellen.

Collection Development Plan:*

Missy made changes as previously discussed at the last meeting. Ellen motioned to accept the plan, second by Becky, motion passed. Judy reminded us that all policies should include the date approved.

My Card Program:

Judy updated the board on the use of the My Card program; she has discussed the program with both the Westerlo and Rensselaerville librarians. We are still waiting to see if Stewart's will fund grant money for the cards. Motion was made by myself to approve the My Card Program, second by Ellen, motion approved.

Youth Services: submitted by Kathy Stempel

Kathy presented Bean stack, a book advisory site and what it entailed. She also highlighted the upcoming Summer Reading program.

Managers Report*

Judy presented her monthly report. She mentioned movie night will end as a program, due to decreased attendance and increase price for the license.

See report for upcoming programs.

The annual narrative is due by March 31.

Staffing issues were discussed

She also would like to ask friends for mileage money for the upcoming program presenter.

Next Meeting to be held on April 13, 2017

Meeting adjourned at. 8:25pm motion by Ellen, sec. by Becky, motion passed.

Submitted by,
Becky Waldenmaier

* Report included