

Minutes of the Berne Public Library Board of Trustees meeting of April 14, 2016

Present: Ellen Doolin, JoAnne Brady, Missy Worden, Janet Adams, Becky Waldenmeier, Marion Burghart, Ted Borys, Lisa Raymond

Also present: Judy Petrosillo-manager (in and out)

Call to Order at 6:30

Additions to agenda: parade, 2017 construction grant, loan rules, UHLS small libraries trustee

Secretary's report- Minutes of the March 10, 2016 meeting had been e-mailed by Marion.

Motion was made by Ellen to accept the minutes. Lisa was the second. Motion carried.

Treasurer's report- Janet

Deposits were made of \$668.62, which included an e-rate check from 2010 of \$520.02 that had never been deposited and 148.60 in fines, etc.

Report is still showing the savings account, not sure why?

Motion to accept the treasurer's report while noting that the current balance as of 3/31 of \$26,679.58 does not reflect the \$3000 check not cashed. Motion was made by Becky and Marion was the second.

Why is the money from Berne not showing up in the budget yet? It is probably because last year it was paid so late.

Payment of bills-

Cornell cooperative extension is for a gardening program that will be held in May

E-books- prices can vary greatly depending on the publisher and the length of the contract to use the book.

Motion was made by Ellen to pay the bills and Becky was the second. Motion carried.

Building maintenance-

Weatherstripping has been done

Door closers-Scott is still looking at what to buy

Heating vent is blocked off in office, but the heat is still not getting to the community room, so there still needs to be a better solution.

Window- still needs to be done

Shade has been installed.

Well-the well that actually works is not on the library property and goes to the yellow house first. No one seems to know why the other two wells aren't being used. We need to write a letter to the Town

stating concerns and asking what will happen when the yellow house sells. Could we use money from a construction grant to drill a new well?

Construction grant- last year's grant was approved for a generator.

Bird in building- there was a bird flying around inside and it is not clear where it ended up. There was a scurrying in vent but could have been a different issue.

Benches- Girl Scouts are installing benches by the tree.

Friends report-

Bowls for Books event is on Saturday. \$10 for just a bowl and soup, \$25 will also purchase a state book for the library.

Aprons will be for sale to benefit the library by Jane McLean.

Music in the Park will be starting soon.

StoryWalk- Jordan Latter is arranging the installation of a Story Walk at the Berne Town Park for a Girl Scout project.

Strategic Plans-

Emergency Plan- Need to get the account number for the electricity in case we need to contact them. Marion will contact Andrea. A final draft needs to be prepared to be voted on at the next meeting.

Memorial Day Parade- Need a hay wagon, because the one that we have been using they don't want to take the sides off. Becky might have access to a flatbed. The theme is "Generations in Service to Our Country." Becky will organize a committee. We will also ask the Friends for money and help. Theme for Summer Reading Program is "fitness" could we do something with a boot camp?

New Business

DVD Fines- There is a lack of standardization among libraries. Rensselaerville and Westerlo fines went down to \$.10 for everything (mostly). Berne currently has all items except for DVD's at \$.10. DVD's have a \$1 fine for new items and \$.20 for older DVD's and can be borrowed for a week. New items cannot be inter-library loaned for 5 months.

Motion to decrease fine for older DVD's to \$.10 but keep the fine at \$1 for new DVD's was made by Marion and Becky was the second. Motion carried.

Historical society display case- Linda Carman wants to donate a display case to be used in the library for the historical society. At this point we do not have the space for a dedicated item, so JoAnne will tactfully refuse.

UHLS awards- dinner on June 8th.

Sharon Tiernan was nominated for Volunteer of the Year for her help with Story Time.

JoAnne was nominated for Trustee of the Year.

Program for Adult Services would be the Raising a Reader Shower, but that might not happen.

Program for Youth Services would be the Star Wars program.

Motion to pay for the dinner of anyone who wins from our library was made by Ellen and Becky was the second. Motion carried.

Kathy and Judy will be showing at a table at the event.

Motion was made to invite Vas Lefkaditis as our guest as new Knox supervisor, with Ann Hein as the alternate if he can't come was made by Becky and Ellen was the second. Motion carried.

Small Library Trustee- MaryAlice Molgard is stepping down, so a representative is needed for Albany county, but the person does not have to be a trustee. We will ask Mary Kinnaird if she is interested.

Manager's report-

Internet outage- Items could be checked out, but not checked in, so some items might not show as being properly returned.

Parade- Town Library will be open for people to use bathrooms, but as per our policy there needs to be a Town employee present. JoAnne will verify that there will be.

Equipment-

Battery backup was purchased, but we will still buy 3 thin clients.

There have been issues with headphones not working, but there are replacements available.

Youtube is being choppy on the new thin clients and will need to be looked at.

Meraki is a system that rations out wifi access, but is too expensive.

Local advocacy- we should send thank you notes to teachers who have helped out. Marion will write them using JoAnne's cards.

State advocacy- both Judy and JoAnne wrote thank you notes to local representatives.

Marketing ideas- discussed suggestions from program and decided not to worry about trying to match colors with town or school. We should add some fun stuff to our webpage, perhaps kids might be interested in helping?

Ideas for future programs/displays-

Collector's programs- do a show and tell.

Favorite book display- what was your favorite book as a child?

Display dusty books- books that don't have a high circulation so they have greater visibility.

Youth services-

Kathy was off at the NYLA Youth Service's conference.

Possibility of doing Life-size Jenga with teens?

Stromtrooper- will be raffled off at movie night for \$1 a ticket.

Library Trustees Association conference will be held in Plattsburgh for anyone interested.

Motion to adjourn was made by Missy and Ellen was the second. Meeting adjourned at 8:32.