

Minutes of the January 12, 2017 meeting
of the Berne Public Library Board of Trustees

Present: JoAnne, Ellen Doolin, Becky Waldenmaier, Marion Burghart, Ted Borys, Missy Worden, Lisa Raymond, and Janet Adams.

Also attending: Joe Golden, Town Board Liaison, present after executive session, Judy Petrosillo, Library Manager.

Organizational Meeting: Call to order at 6:06pm

Vote for Officers:

Ballot Review:

There where no new nominees from the board.

President: JoAnne Brady

Vice-President: Lisa Raymond

Secretary:

Becky Waldenmaier

Treasurer:

Marion Burghart

The slate was accepted, and Lisa motion to accept the slate 2nd. By Janet

Motion passed

At 6:10pm Executive session was called to discuss a personnel subject matter.

Adjournment at 6:40pm

Monthly meeting called to order:

Secretary's report* Minutes of the December 8th meeting were presented by Marion and reviewed. Lisa made a motion to accept the minutes and Ted was the second. The motion was carried.

Treasurer's report*

Deposits of \$1,215.24 were made. As of Jan.12, 2017 the checking account balance is \$12,532.42 the report was reviewed and question asked. There were question regarding FICA and how to account for that amount. The treasurer will be handling the amount as was done in the past. Judy reviewed the bases that the comptroller considers. Motion to accept the report was made by Ellen and second was Lisa. Motion carried.

Payment of Bills*

Report was reviewed by Janet: Marion made a motion to pay the bills and Lisa was the second. Motion carried.

Old Business:

The solar light over the drop box is not working well. A more stable light will be installed. Judy updated us on the weatherization of the library. She reviewed the list of need of the library and the tasks that were done. Joanne mentioned that the rack in the lobby seemed very full, and we discussed some alternatives to pursue.

Friend's Report:

- There are road signs that will be available at the book sale.
- The shelving will be done by next week
- They reviewed the upcoming events: Photo contest, Book sale, possibility of the bowls for books event.

Standing Committee Reports:

Personnel Committee (Becky, Missy, and JoAnne)

Meeting will be scheduled before the Feb.9 board meeting.

Finance committee: no meeting at this time

Policy Committee: no subgroups at this time.

We were reminded that the trustee's handbook has the proposed policies and we were asked to review them. Be sure to read the new appendix to the trustee manual about treasurers and financial officers which will be discussed at the next meeting.

New Business:

Judy presented an updates on our new databases, which include Mango, Ancestry and Flipster. She also requested that we consider a new card program called Kid's Cards. We all felt this would be a good pilot program to try but more information is needed.

Youth Services report:*

Kathy shared her excitement about the upcoming youth program. The next feature for the teens is the making of a video. The challenge is build a better world.

Library Manager Report*

Judy will have the Annual Report on February 9th .

Advocacy Day is March 1st .

She will be scheduling the trustee instruction which is part of the BELL's grant. The trustees felt that May would be a good month for it.

The money from the 2016 Library Construction Grant has arrived. The last thing to be done is the window tinting which she will arrange.

Ellen motion for adjournment it was seconded by Janet. At 8:20pm

Next meeting is February 9, 2017.

Submitted by,

Becky Waldenmaier